

COVID-19 Risk Assessment: Vaccination Programme 12-15 Year Olds (All Schools)

Introduction

This risk assessment applies to all Birmingham secondary schools for the Vaccination Programme that has been announced by Public Health England for commencement in September 2021. This programme will be run by the NHS with school nurses etc visiting schools to undertake the vaccinations for pupils.

The Vaccination Programme is intended for all pupils between the ages of 12-15. The duration of the programme is 6 weeks with the start date of 29 September 2021. The implementation of the programme will start with a phased approach with schools that are able to accommodate the programme with minimal impact to the running of the school. Full implementation of the programme will then follow.

The Vaccination Programme contains the following principles:

- i) **Vaccinations to take place at the school site within core school hours (Monday to Friday)** - The programme will commence on 29 September and secondary schools are asked to set up vaccination sites in preparation to vaccinate as many pupils as possible. Schools that have made the required preparations, as identified within the Public Health/NHS guidance documentation and this risk assessment, may commence vaccinations on 29 September 2021. NHS staff will attend school sites to administer the vaccinations to eligible pupils. Pupils will undergo a vaccination (one dose of Pfizer) within a 10-minute slot, followed by a 15-minute observation period, following administering of the vaccination. School staff and NHS staff will observe and monitor pupils that have been vaccinated.
- ii) **Parent attendance requests** – If there are requests from parents to attend vaccinations to support their child, this will need to be reviewed by the school and allowance for extra space will need to be considered. This may be more pertinent for special schools and for vulnerable children. If parents are attending, a negative 'lateral flow' test will be required prior to attending.

The risks and required control measures have been identified using Public Health and NHS guidance. Our vaccination programme has also been advised to our Public Liability Insurer. Schools are required to:

- i) Identify any additional school-specific controls that may be required for operation; and
- ii) Confirm all identified required control measures are in place

COVID-19 Risk Assessment: School Based Vaccinations Programme

School Name:	Queensbury School
Completed by (name)	Catherine Swain
Completed by (Job Title)	Senior Learning Mentor
Assessment Date:	02/11/2021

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Identified Risk	Specific risk details	Required Control Measures	Complete
Planning Time and Resources	The school is not able to plan and make the logistical arrangements required to facilitate the vaccinations in the time provided	<ul style="list-style-type: none"> • The school has been able to utilise time within the first few weeks of term, if required, to put the specified arrangements in place. • A Senior Leader has been identified to lead and oversee the school-based vaccination programme. • The school has put in place a quality management system, in line with Public Health England/NHS requirements, and has a designated Quality Lead who has accountability for quality and risk management of the vaccination programme. The Quality Lead has a clear escalation and decision mechanism process. • The school has a quality management plan in place prior to the start of the vaccinations that meets the requirements of Public Health England guidance and includes the following elements: <ul style="list-style-type: none"> · Training · Observation of the vaccination process · Monitoring · Risk Assessment · Recording and Reporting • Vaccinations will commence once the correct logistical arrangements have been put in place to ensure a safe and effective vaccination facility. • Staff have been provided with the Public Health/NHS guidance and will be followed as required by applicable personnel – detailed further later. • Guidance documentation has been provided by the Public Health / NHS and will be followed in the establishment of the vaccination programme. <p>School-specific additional controls</p> <ul style="list-style-type: none"> • School have taken advice from the COVID-19 vaccination team and have put in place all relevant measures to ensure a smooth running of the session. Please see the attached management plan. 	<input type="checkbox"/>

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Vaccinations Location	The school does not have a suitable location/adequate space within their school site to manage vaccinations	<ul style="list-style-type: none"> • The School has identified a vaccination location that meets the minimum space requirements e.g. sports hall facilities. The space can accommodate vaccination areas and the required observation area and include the integration of a one-way system of movement for those attending vaccination (incorporating separate entrance and exits). Layout Options to be agreed for each site. • The location identified for vaccinations has been calculated to have sufficient capacity to facilitate the scheduled programme. <p>School-specific additional controls</p> <ul style="list-style-type: none"> • Rooms 31 and 32 have been identified as the most suitable areas; this is in case the session runs past 11.30am and the need to set up the hall for lunch. Room 31 will be used for the two nurses' stations and the clerk's station. Each nurse will have one table and three chairs, and the clerk will have one table and two chairs. Also, four large tables and four chairs are required in Room 31 for the vaccine diluters. Room 32 will then be set up with 20 chairs for the students to wait for 15 minutes after being vaccinated. The first response team will be in there monitoring the students. The class TA will remain with the students in their class throughout. 	□
Vaccination Consent /low parental take up	Consent for vaccinations not given/received Parents reluctant to allow children to be vaccinated Insufficient vaccines available due to low consent levels	<ul style="list-style-type: none"> • Schools to support NHS staff in collecting consent forms. • Schools will ensure parents have all relevant information/guidance on the programme to assisting in making an informed decision. • Schools will record where pupils have not received a vaccination. • NHS staff will manage the situation where a pupil wishes to have the vaccination, but parental or legal guardian consent has not been given. <ul style="list-style-type: none"> ○ <i>If no consent from a parent has been received, but the child wants to be vaccinated and is judged to be Gillick competent by the healthcare professional, the child can still be vaccinated. In this case, the healthcare professional will make every effort to contact a parent to check before they proceed.</i> ○ <i>If a parent objects to their child being vaccinated but the child wants to be vaccinated and is judged to be Gillick competent, the healthcare professional will try to reach agreement between the parent and child. However, the parent cannot overrule the decision of a Gillick competent child.</i> • Where consent forms were not originally received, a follow-up vaccination session will be set up for families that change their mind. • Public Health England can provide support with low parental take up through raising awareness and providing information through FAQ's etc. 	□

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		<ul style="list-style-type: none"> Guides available through NHS will be shared with schools, parents and pupils. Public Health webinars to be posted on noticeboard. <p>School-specific additional controls</p> <ul style="list-style-type: none"> All eligible students have been given a consent form, 46 have replied consenting to the vaccination. Video and written information has been put on WEDUC, the School Website and shown to students in registration. 	
Refusal by pupil to have a vaccination	The pupil does not receive the vaccination where parent consent has been provided	<ul style="list-style-type: none"> The school will manage these individual situations and put measures in place to minimise the disruption to other pupils and the programme. Parents will need to be contacted to inform them of the situation in order to support the pupil. <p>School-specific additional controls</p> <ul style="list-style-type: none"> The pastoral team and site manager will support/encourage and reassure students whilst having the vaccination. Parent/carers of any student we have been unable to successfully encourage to have the vaccination, will be informed that day by phone call/text. 	<input checked="" type="checkbox"/>
Pupils who have an adverse effect to the vaccination	Pupils become unwell after receiving the vaccination Anaphylactic reactions after receiving the vaccination.	<ul style="list-style-type: none"> Clear communication will be provided to pupils, parents and staff on what to do if symptoms develop following vaccination. Screening questions before vaccination, monitoring for 15 mins post vaccination, NHS staff trained to deal with incidents and anaphylaxis kits will be on site If symptoms develop whilst the pupil is at school, the school will need to seek medical assistance and further guidance. 	<input type="checkbox"/>
Legal Considerations	There is a legal challenge of the vaccination programme for example by a parent	<ul style="list-style-type: none"> All pupil, parent and staff communication clearly communicates the legal position of the vaccination programme. The sharing of health data under the vaccination programme is being facilitated within Safeguarding powers under Section 175 of the Education Act 2002. This is referred to within NHS guidance that will be made available to pupils, parents, and Staff. The vaccination programme is recommended and supported, but not mandated. <p>School-specific additional controls</p> <ul style="list-style-type: none"> All relevant paperwork will be named and dated, given to the form tutor to be handed to the relevant student during end of day registration to be taken home. 	<input type="checkbox"/>
Anti-vaccine activity	There is disruption due to anti-vaccination demonstrations.	<ul style="list-style-type: none"> NHS staff will liaise with schools ahead of the vaccination session regarding existing security 	<input type="checkbox"/>

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		<p>arrangements, escalation arrangements and information sharing with the Police.</p> <ul style="list-style-type: none">• In the event of a protest or disruptive activity outside a school, or if schools know a protest is planned, they should alert the SAIS (School Age Immunisation Service), local authority and police contacts to discuss the best way to manage the situation. <p>School-specific additional controls</p> <ul style="list-style-type: none">• If this occurred, appropriate organisations will be informed.	