

22<sup>nd</sup> September 2021

**Re: Individual Education Plan (IEP) Parents Evening & Future Options Evening:  
Thursday, 7<sup>th</sup> October 2021**

Dear Parent/Carer

On **Thursday, 7<sup>th</sup> October 2021**, we will be hosting our Individual Education Plan (IEP) parents evening and our annual Future Options Evening. Both events will take place between **4.00pm** and **7.00pm**.

**1) Individual Education Plan Parents' Evening:**

The IEP Parents' Evening will allow Parents/Carers to discuss their child's Individual Education Plan and their **progress, specific needs and appropriate IEP targets**, with their Form Tutor. It is also a chance for families/school to discuss how students have settled into their new classes.

**2) Future Options Evening (Careers Event)**

At the same time as the IEP Parents' Evening, there will be our Future Options/Careers event. During this event Colleges, Sixth Forms, apprenticeships and training providers will be on hand to discuss courses, transition and additional support. This event is for students in all year groups but especially those in Year 10, 11, 12, 13 and Year 14 who will complete transition paperwork at the end of the school year.

**3) Meet the Team – School Vision Presentation** (Repeat of 14<sup>th</sup> September Presentation)

In addition, the Executive Head Teacher will be delivering three '**Meet the Team**' sessions in a classroom (at half an hour intervals.) This is aimed for those parents who were unable to attend last week's parents event or had conflicts with work commitments.

We look forward to meeting you.

**Please could you complete and return the reply slip below.**

Yours sincerely



**Mr Adam Kearns**  
Associate Head of School

**Please return to; Mr Adam Kearns**

**IEP Parents' Evening/annual Future Options Evening: Thursday, 7<sup>th</sup> October 2021**

Child's Name \_\_\_\_\_ Form/Class \_\_\_\_\_

Email address \_\_\_\_\_ Phone number \_\_\_\_\_

1) I will be attending the IEP Parents Evening

OR I would like the meeting over the phone

Please tick your preferred time slot:

4:00pm - 4:30pm	<input type="checkbox"/>	5:30pm - 6:00pm	<input type="checkbox"/>
4:30p - 5:00pm	<input type="checkbox"/>	6:00pm - 6:30pm	<input type="checkbox"/>
5:00p - 5:30pm	<input type="checkbox"/>	6:30pm - 7:00pm	<input type="checkbox"/>

2) **Meet the Team**' Presentation with Executive Head Teacher (School Vision)

I have **already attended** on 14<sup>th</sup> September 2021

I don't feel I need to attend

I would like to attend the following presentation time:

4:30p - 5:00pm       5:30p - 6:00pm       6:30p - 7:00pm

Thank you for your continued support