

## Queensbury School

Wood End Road  
Erdington  
Birmingham  
B24 8BL  
Telephone: 0121 373 5731  
Email: [enquiry@queensbury.bham.sch.uk](mailto:enquiry@queensbury.bham.sch.uk)  
Website: <https://www.queensburysch.com>



26<sup>th</sup> February 2021

Dear Parents/Carers,

As the National Lockdown eases its restrictions, we welcome the safe return of students back to Queensbury School. We are all looking forward to having the students back in school and wanted to take this opportunity to thank you as parents and carers for your support during this period of time. We have loved the creativity you have shown in supporting your children at home and you should commend yourselves.

We have had **over 90%** of our staff receive or about to receive their first vaccinations against Coronavirus. It is also worth noting that children over the age of 16 with a learning disability or additional needs are eligible for the vaccine, as are the carers of those children. We would advise you check with your own GP's and personal circumstances.

You will find a **testing consent form** with this letter, **please complete and return with the student on the return date to school.**

### 1) When will my child return?

- ❖ Year 11 and Year 14 Students will return earlier from **Monday 1<sup>st</sup> March 2021**. This is to ensure a focus on their accreditation, controlled assessments and exams work can be provided.
- ❖ All other students can return from **Monday the 8<sup>th</sup> March 2021**.
- ❖ Classes 6.6 and 6.7 - 6<sup>th</sup> Form Groups will return on **Tuesday 9<sup>th</sup> March 2021**.

### 2) What is the timing for the school day?

TIME	LESSON	
8.30am – 8.45am	School Gates open for Students	
8.45am – 9.15am	Lesson 1 – Registration / Form Period / PSHE	<b>READY</b>
9.15am – 9.50am	Lesson 2	<b>LEARN</b>
9.50am – 10.25am	Lesson 3	
10.25am – 10.40am	BREAK	
10.40am – 11.15am	Lesson 4	
11.15am -11.50am	Lesson 5	
11.50am – 12.25pm	Lesson 6 / Key Stage 3 LUNCH	



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12.25pm – 13.00pm	Lesson 7 / Key Stage 4 LUNCH	
13.00pm – 13.35pm	Lesson 8 / Key Stage 5 LUNCH	
13.35pm – 14.10pm	Lesson 9	
14.10pm - 14.45pm	Lesson 10	
14.45pm – 15.05pm	Afternoon Registration – Reward and reflection time.	<b>REFLECT</b>
End of School Day		

### 3) How will Testing be carried out?

- ❖ Testing will be carried out in our Testing Centre (Sixth Form Gym).
- ❖ Watch how testing is carried out at the school (Visual guide) – Please feel free to show the students to help them lower any anxieties :  
<https://youtu.be/zOmv2QY13W0>
- ❖ We will be using our own staff that know the students well to test and help them.
- ❖ Staff have been trained and have been testing students / staff for last 7 weeks.
- ❖ By testing in school, we can model the correct techniques.
- ❖ Students will have 3x tests over two weeks.
- ❖ After this, we plan to send home test kits back to families.
- ❖ We will issue guidance and information when this comes into effect and the packs from Government have been delivered.

### 4) When will my child be tested?

- ❖ **Monday 8<sup>th</sup> March 2021**
- ❖ **Thursday 11<sup>th</sup> March 2021**
- ❖ **Monday 15<sup>th</sup> March 2021**

#### **KS4**

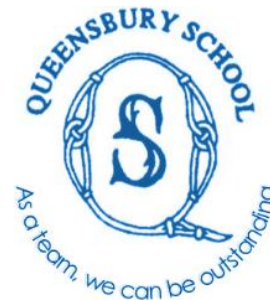
- 9am-9.15am 10N
- 9.15am-9.30am 10E
- 9.30am-9.45am 11N
- 9.45am-10am 11E



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- 10am-10.15am 4D

### **KS5**

- 10.45am-11am 6.1
- 11am-11.15am 6.2
- 11.15am-11.30am 6.3
- 11.30am-11.45am 6.4
- 11.45am-12pm 6.5

(Note - 6.6 & 6.7 will be tested on Tuesday 9<sup>th</sup>, Friday 12<sup>th</sup> and Tuesday 16<sup>th</sup> March)

### **KS3**

- 12.25pm-12.40pm 7N
- 12.40pm-12.55pm 7E
- 12.55pm-1.10pm 7V
- 1.10pm-1.25pm 8N
- 1.25pm-1.40pm 8E
- 1.55pm-2.10pm 8V
- 2.10pm-2.25pm 9N
- 2.25pm-2.40pm 9E
- 2.40pm-2.55pm 4D

## 5) When do testing consent forms need to be returned?

- ❖ Consent forms should be returned on the day the student returns to school.  
**This is very important.**

## 6) What happens if my child tests positive on the lateral flows tests?

- ❖ If your child tests positive on the lateral flow devices, we will retest to ensure we have an accurate result.
- ❖ If these tests indicate a positive result, the child will be isolated and we will ask parents to collect.
- ❖ We will advise for a PCR test to be conducted to ensure accuracy of result.
- ❖ Students would be asked to self-isolate for 10 days on the current guidance unless PCR result indicates negative result.

## 7) Is the school updating its Risk Assessments and control measures?

- ❖ Yes, we update and this is published on our website. We have a weekly



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review through the leadership and relevant teams and it is updated as a fluid document when required.

### 8) Have any new measures been implemented?

- ❖ All our measures introduced are to meet the Government guidelines that are appropriate at that moment in time. They will be on our Risk Assessment.
- ❖ The main new measure we are taking is further ventilating the rooms more frequently.

### 9) Why are windows being opened in Winter?

- ❖ We are ventilating our classrooms before the students arrive in the morning and heating has been turned up to ensure we have comfortable room temperatures.

### 10) Is there more cleaning?

- ❖ Yes, we have a new schedule of cleaning that corresponds with usage and involves regular deep cleans.

### 11) Why are staff always wearing Face Masks / protection?

- ❖ The new guidance suggests masks are worn in classrooms and not just communal spaces.

### 12) Do Students need to wear masks?

- ❖ Yes, the guidance suggests that students wear masks in school unless they have an exemption.
- ❖ We would like students to bring in their own mask.
- ❖ If students have forgotten, they can ask a member of staff who will ensure they have one for the day. Staff will ensure periods of time are given so masks can be taken off, so they are not wearing all the time. (EG; take them outside)

### 13) Will the students remain in Key Stage Bubbles?



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- ❖ Yes, they will remain in their Key Stage bubbles to help reduce risk.
- ❖ Lunches and breaks will be in their Key Stage Bubbles.
- ❖ The playground is divided into 3 areas and students need to remain within their areas at these times.

### 14) My Child has been in the Believe or Achieve Class – will they move or stay?

- ❖ They will revert to their original class.

### 15) How will students be transported on Special Needs transport?

- ❖ They are going to continue to transport within Key Stage bubbles.

### 16) What time do they leave school?

- ❖ 2.55pm – Key Stage 5 escorted to buses
- ❖ 3.00pm – Key Stage 4 escorted to buses
- ❖ 3.05pm- Key Stage 3 escorted to buses
- ❖ Students that leave at front of school to leave at 3.05pm

### 17) My Child has a shielding letter from the NHS. Do they still need to shield?

- ❖ Yes, if a medical professional is advising that an individual is to continue shielding at home they should continue.
- ❖ We will work out an education remote learning plan with you.
- ❖ The teachers will enable the child to join the lessons virtually within school / set work on Purple Mash.

Yours sincerely

**Mr Chris Wilson**  
Executive Head Teacher



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## NHS Test and Trace consent form for COVID-19 testing

This common consent form has been designed for use by parents and guardians of students and under 16s, students and students over 16 and staff. Underlined sections should be read as applicable and completed as follows:

- **For students and students younger than 16 years** - this form must be completed by the parent or legal guardian. Please complete one consent form for each child you wish to enrol.
- **Students and students over 16** can complete this form themselves, having discussed participation with their parent / guardian if under 18.

- **Staff** will complete this form themselves.

1. I have had the opportunity to consider the information that was previously provided by the school about the testing, ask questions and have had these answered satisfactorily, based on the information presented in the previous letter dated 4<sup>th</sup> January 2021 and the updated letter of 25<sup>th</sup> February 2021.

2. In the case of under 16s, I have discussed the testing with my child and my child is happy to participate. If on the day of testing they do not wish to take part, then they will not be made to do so and consent can be withdrawn at any time ahead of the test.

3. I consent to having/my child having a nose and throat swab for a lateral flow test.

4. I consent that my/my child's sample(s) will be tested for the presence of COVID-19.

5. I understand that if my child/my result(s) are negative on the lateral flow test I will not be contacted by the school except where they/you are a close contact of a confirmed positive.

6. If the lateral flow test indicates the presence of COVID-19, I consent to my child having/having a nose and throat swab for confirmatory PCR testing, which shall be sent the same day to an NHS Test & Trace laboratory.

7. I consent that I/they will need to self-isolate following a positive lateral flow test result, until the results of the confirmatory PCR have been received.

8. I agree that if my/my child's test results are confirmed to be positive from this PCR test, I will report this to the school and I understand that I/my child will be required to self-isolate following public health advice.

9. I consent that if a close contact of my child tests positive but I/my child has tested negative, I/they will continue to attend school but will be tested every day at school for 7 days.

Name of student/student/staff to be tested (print)	
Year group (if applicable)	
Name of parent or guardian if under 16 (print)	
Signature	
Date	
Relationship to child if under 16	