



Person responsible: Chris Wilson
Date adopted; May 2019.
Reviewed May 2021
Date of next review: May 2022
Governor's signature:

D Bishop

Queensbury School Intimate Care Policy

At Queensbury School, we have some pupils, who because of their needs are unable to independently manage their own personal care. As such we have procedures in place to assist those students who require additional support.

Toileting/Sanitary Wear

Some pupils, especially in our nurture groups, cannot always manage toileting and changing sanitary products without assistance, support is provided through the following strategies;

- We have designated staff on duty in bathroom areas, before school and at break and lunch times, should a pupil require assistance. (If using the toilets during class time pupils are escorted by the class TA or a Mentor)
- All TA's and Mentors are able to support pupils if required to do so.
- Relevant staff monitor Toileting and changing of sanitary product procedures.
- Staff assisting pupils, will wear the relevant protective clothing (gloves and aprons) and any soiled clothes will be sent home in a sealed bag.
- Pupils who use sanitary or incontinence pads are supported with being changed at regular times throughout the day and as and when necessary.
- On occasion, some of our pupils may soil themselves without being aware, if this happens 2 members of staff will assist in cleaning or showering if necessary.
- Although we have a limited supply of spare clothing and sanitary products, Parents are expected to provide a sufficient amount of clothing, wipes and sanitary products for their child.
- All pupils are encouraged to wash their hands after using the toilet.

Respect

Pupils at all times students are treated with the upmost respect and care, this includes;

- Asking a student's permission before clothing is adjusted.
- Keeping the student informed of what is happening.
- Encouraging students to do as much for themselves as they are able to do.
- When changing a student they are never left exposed.

- Students are given choices where possible and are encouraged to take responsibility for their own care.
- Staff ensure they support with attending to personal care needs of any student needing it.
- Students who are able to care for themselves but need supervision are encouraged and guided if and when necessary.
- Staff ensure students have the extra care they need.

Students will at all times be encouraged and supported to take charge of their own personal care, with staff ensuring students are clean and healthy. They will be encouraged to say if they are in need of assistance. Staff will never rush students or make them feel embarrassed about personal care situations. Students will be encouraged to develop self-advocacy skills in these situations.